



INDIAN SOCIETY FOR STUDY OF PAIN

(INDIAN CHAPTER OF INTERNATIONAL ASSOCIATION FOR THE STUDY OF PAIN)

Secretary's Office: 102, Naveena Residency, Plot No 39A, Road No 2,

Filmnagar, Jubilee Hills, HYDERABAD-500033, Telangana, India

Mob: +91 99490 49946, Email: issphq@gmail.com, www.issp-pain.org

Proforma for Best City Branch/Best State Chapter Award

1. Name of the Branch/Chapter:
2. Office Address of the Branch/Chapter:

3. E-mail ID of the Branch/Chapter:
4. Name of the President:
5. Address of the President & Contact Nos:

6. Name of the Secretary:
7. Address of the Secretary & Contact Nos:

8. Current Membership strength:
9. New members enrolled in current year:
10. Academic Activities:
 - a. Number of CME'S and Workshops conducted in the current year with Topics :

 - b. Members participated in CME's workshop with date:
11. Administration
 - a. Number of executive meeting held in current year with date:
 - b. Number of general body meeting held including AGBM:
 - c. Attendance of members in the AGBM with date:
 - d. Do you have your own constitution:
 - e. If yes attach a copy of it:
 - f. Furnish your bank detail- (Name of the Bank, branch, A/C number, FD receipt numbers, Balances on 30th September 2.....):

 - g. Have you sent Annual report to ISSP HQ :
 - h. Have you sent Annual Audit report to ISSPHQ:
 - i. Do you regularly publish newsletter, if yes send the copy to HQ:
 - j. PAN No:
 - k. Society registration No:
12. Public awareness program – have you conducted any such program this year, furnish brief detail on Topic, type of audience with no:



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13. Members Participation in Annual Conference of ISSP (ISSPCON):

The best 'City branch' and 'State Chapter' of ISSP will be selected as per the decision of the Governing Council and will be awarded with memento and citation. All recognized City branches & State Chapters can compete for this award. The application in the proper format duly completed along with last three years audited statement, details of month wise activities and awareness programme, family meet etc. may be forwarded to the office of the Secretary, ISSPHQ, before 20th January of that year of ISSPCON. Format will be available in the Website & with the Secretariat.

14. The final decision lies with Governing Council (GC) to award the Best City Branch/Best State Chapter for that year. If the applicants do not satisfy required criteria, GC may reject any award in this category for that year. You can always add additional sheets to provide more information. You can provide Photographs/Media Reports/ and any other testimonials or supportive documents to support your application.